How to grade using a rubric with a letter as the grade

Moodle Help & Support

How to: grade using a rubric with a letter as the grade

Instead of using a simple letter-based scale to grade assignments you may want to use a rubric, which is always points-based, that will automatically translate into a letter-based grade. This method uses a rubric and a scale as a marking method. **You need to have...**

- created a letter-based scale in Grades beforehand: [How to create a non-numeric grading scale](#)
- created a rubric beforehand: [How to create a rubric for a Moodle assignment](#) - make sure you've unticked the two 'Display points for each level...' in the settings

Applying a scale and rubric to a Moodle Assignment dropbox

1. Go into the settings of the assignment dropbox
2. In the Grade section select:
   a. "Type" = 'Scale'
   b. "Scale" = choose the name of your scale e.g. 'Letters'
   c. "Grading method" = 'Rubric'
3. Click 'Save and return to module'

Marking using the rubric with a scale

- Go into the dropbox and mark using the rubric as normal by selecting the appropriate points-based option per criterion: [Using Rubrics in Assignments](#)
- In the background
  - the points achieved from the rubric will be translated into a percentage
  - the options in the scale create a banding structure of equal proportions e.g. if there are four options, A-D, the bands will be in 25% increments...D is 0-25, C is 25.1-50, B is 50.1-75, and A is 75.1-100. If a student gets 50.67 they will receive a B.

**Note:** A numerical value will still be shown for the Module total in Grades. If you do not want students to see this you will need to hide it by going into the Administration block > Grades > choose Settings: Module from the dropdown at the top of the page > in the User report section change 'Show percentage' to Hide.

What does the student see?

If you've hidden the percentage column within the User report via Grades a student will see this when they click on Grades:
Similar tutorials

The following other resources are also relevant to this topic:

- Assessment in Moodle: Quiz, Gradebook, Workshop, graded Forums
- Marking using Rubrics in Assignments
- How to create a non-numeric grading scale
- Moodle Assignment: Marking and uploading feedback/marks in bulk
- How to grade using a rubric with a letter as the grade
- How to create a rubric for a Moodle assignment
- How to annotate student work in Word for Moodle assignment using a Microsoft Surface Pro
- How to grant an extension for an assignment in Moodle
- Recording media for submission
- How to download all submissions from a Moodle Assignment dropbox
- Using Marking Workflow and Marking Allocation in Moodle Assignment
- How to enable group submissions in a Moodle assignment
- How to give feedback privately to students
- How to set up weighted grades in grade book
- Why might you need Groupings in Moodle?