How to add a Feedback activity

Moodle Help & Support

This refers to Moodle 3.8 from September 2020 onward

How to: Add a Feedback activity

The Feedback tool allows you to create and conduct surveys to collect feedback. Unlike the Survey tool it allows you to write your own questions, rather than choose from a list of pre-written questions and unlike the Quiz tool, you can create non-graded questions. The Feedback activity could be used for course evaluations outside the National Student Survey.

Adding a Feedback activity to your module

1. In your module click on the 'Turn editing on' button (top right)
2. Go to the section you would like the activity to appear and click on the + Add an activity or resource hyperlink
3. Select ‘Feedback’ and click on the ‘Add’ button

4. Fill in the "Name" and "Description" fields and adjust any of the settings outlined below.

5. When finished, click on the "Save and return to module"
6. From your main Moodle page, click the 'Turn editing off' button in the top right.

**Feedback activity settings explained**

**Availability**

When greyed out, the activity is available indefinitely. To amend the dates, check the Enable boxes after the date. It is recommended that you enter a closing date to make result analysis easier.

**Question and submission settings**

- "Record user names": This allows you to anonymise results; recommended to get more accurate results.
- "Allow multiple submissions": Do you want a student to submit feedback more than once? Only enabled for anonymous feedback.
- "Enable notification of submissions": If enabled, teachers will receive notification of feedback submissions
- "Auto number questions": Adds question numbers automatically.

**After submission**
You can choose to "Show analysis page" and a "Completion message".

By default after a feedback is submitted the target of the continue button is the module page. You can define another target URL for this continue button by entering it into the 'link to the next activity' box.

**Similar tutorials**

The following other resources are also relevant to this topic:

- How to create a Quiz question using STACK
- How to add accommodations to a Moodle quiz
- How to export reports and statistics for Moodle quiz
- How to Add a Moodle quiz (the settings)
- How to Add questions to a Moodle quiz
- How to transfer questions for quizzes between Moodle modules
- How to create a Choice activity (poll)