How can I see when new items are added to a forum in my module?

This refers to Moodle 3.6 from July 2019 onward

In your profile there is a setting to get Moodle to **mark new forum posts for you**:

- Go to your dashboard by clicking University logo on the top left
- Open your personal menu and click **Preferences**
- Click **Forum preferences**
- Under **Forum tracking** ensure it is set to highlight new posts

You will then see new posts highlighted in a number of ways, for example:
To receive an email every time someone posts

This means that you will receive an email (either every time someone posts or once a day, depending on your profile settings)

- Still in the Forum preferences page:
  - Forum auto-subscribe should be set to 'Yes: when I post, subscribe me to that forum'

When you have completed changes to your Profile click on the Update profile button.

IMPORTANT: If you are subscribed, you will receive an email every time someone posts BUT you will no longer see the new posts highlighted in Moodle - the two settings are mutually exclusive.