General information about Moodle & other learning technologies

- Moodle Everywhere
- Mathematical Notation in Moodle
- Moodle upgrade to 3.4 (Summer 2018)
- Known issues in Moodle

A comprehensive series of Help Guides are available which you can browse below.

The Moodle Everywhere Mandate is a list of the minimum information which should be present in each module.

- **FAQ for Editing Teachers**
- **Moodle System Requirements & Trouble Shooting**
  - How to navigate around the Moodle page
  - How to navigate to modules NOT in your Module Overview
  - How to see what a student sees ("Switch role to")
  - How to add an image to a Moodle label, page or other text area
  - Page and Label editing toolbar icons explained
  - How to manage hidden resources, sections and modules
- **Your Moodle profile and Dashboard**
  - Your profile settings explained
  - How to upload a picture to your Moodle profile
  - Module overview explained
  - How to change whether I get emails from a forum
  - How to add a custom block (e.g., Favourites or Bookmarks) to your 'Dashboard' or module page
  - How to use the instant message system in Moodle
- **Setting up your Moodle module**
  - Module settings explained
  - How to edit module (course) settings
  - The Moodle editing icons & recycle bin
  - A note on copyright
  - How to copy or import a resource or activity (or multiple items) from one module to another
  - How to add a module overview image
  - How to change the number of topics in my module
  - Module formats explained
  - Backup a module (course)
  - How to understand metamodules (parent modules) - if you teach modules with the same content
  - Calendar - Synchronise your module's calendar with University timetabling
  - How to manage filters to enhance module display
  - How to edit the title of a section (topic or week)
  - How to set up a new module based on last year's resources and activities
  - How to move items around the Moodle page
  - How to create or request a new module
- **Moodle Resources**
  - How to add a file
  - How to create web links
  - How to create a Book
  - How to create a label
  - How to create a web page
  - How to add a folder (and add files to a folder)
  - How to upload a prepared website
  - How to duplicate an item
  - How to edit, overwrite or update an existing file
  - How to get images ready for Moodle
  - How to add video and audio in Moodle
  - How to add captions, share media and edit thumbnails of videos in Moodle
  - How to add Engage recordings, via the Echo360 Engage link in Moodle
  - Echo360 Engage and Moodle - Instructions for non-Campus modules
  - Using recordings from Television and Radio in Moodle
  - How to write complex questions using MathJax
  - Image copyright attribution plugins
    - How to attribute copyright information when uploading an image
    - How to attribute copyright information when downloading an image from a URL
    - How to attribute copyright information to a Flickr image
  - Media Gallery
  - Tabbed content
- **Moodle Activities**
• Wiki - how to add a wiki
• How to create a Choice activity (poll)
• How to create a glossary
• How to add a forum
• How to create a forum for groups
• How to add a database activity
• How to export database entries for import into another Moodle database
• How to create a Vote activity
• How to use the Signup Sheet Tool
• How to export a sign-up list from the Signup Sheet tool
• How to create a Lesson activity
• How to create pages in Lesson
• How to add a Feedback activity
• How to create questions in Feedback
• How to embed a Xerte online toolkit
• How to Add an Allocation Form
• How to Create options in an Allocation form
• How to Adjust the allocation process in an Allocation Form
• How to create an Absence Form
• How to enable conditional activities

• Assessment in Moodle
  • How to Add a Moodle quiz (the settings)
  • How to Add questions to a Moodle quiz
  • How to export reports and statistics for Moodle quiz
  • How to transfer questions for quizzes between Moodle modules
  • How to create a Moodle assignment
  • How to download all submissions from a Moodle Assignment dropbox
  • Moodle Assignment: Marking and uploading feedback/marks individually and releasing marks
  • Moodle Assignment: Marking and uploading feedback/marks in bulk
  • How to annotate student work in Word for Moodle assignment using a Microsoft Surface Pro
  • How to create a rubric for an Moodle assignment
  • Marking using Rubrics in Assignments
  • Using Marking Workflow and Marking Allocation in Moodle Assignment
  • How to release grades to students on a specified date
  • How to enable resubmission of a Moodle assignment
  • Using Turnitin within Moodle Assignments
  • How to give feedback privately to students
  • Grades 1 - Introduction & Overview
  • Grades 2 - Manually editing grades
  • Grades 3 - Adding a grade item (or column in the gradebook)
  • Grades 4 - Exporting and Importing Grades into the Grade book
  • Grades 5 - How to Add Categories & Organise the Gradebook
  • How to set up weighted grades in grade book
  • How to create a non-numeric grading scale
  • How to grade using a rubric with a letter as the grade
  • How to create a Turnitin assignment drop box
  • Turnitin file types and word processor compatibility
  • Introducing Turnitin Feedback Studio
  • How Turnitin deals with resubmission of the same paper by the same student
  • How to mark a Turnitin assignment in Moodle
  • How to provide feedback and comments in Turnitin
  • How to create your own Turnitin QuickMarks set and export/import QuickMarks
  • How to export grades and download assignments from Turnitin
  • How to mark offline in Turnitin using an iPad/iPhone
  • Giving feedback without needing a submission in Turnitin
  • How to create rubric assessment criteria in Turnitin
  • How to re-use and share rubrics in Turnitin assignments
  • How to delete a single Turnitin submission to enable submission
  • How to exclude University of Nottingham papers from a Turnitin Originality Report
  • How to add a Video or Audio Assignment
  • How to set up and use the Moodle Workshop
  • How to add a Rogo Self Assessment Paper
  • How To setup PeerMark in Turnitin
  • How to view submitted and received reviews in Peermark

• Communication and collaboration
  • How do I set up areas for student collaboration in Moodle?
  • How to use Moodle blogs
  • How to send students on your module an email
  • How to send a message to groups of students or participants
  • How to create a way for students to upload files
  • How to use a Forum for blogs or learning journals

• Working with Blocks in Moodle
  • How to add a block
  • Block settings explained
  • How to move or customise the location of blocks
  • List of Moodle Blocks
• Enrolment & management of participants (staff and students)
  • Moodle roles
  • How to enrol a fellow staff member manually on your module
  • How to set up self-enrolment on your module
  • How to change the role of someone enrolled on your module
  • How to unenrol yourself from the Sandbox module
  • How to release resources to students at different times or in different groups
  • How to give a user higher level access to a particular activity or block
  • How to add an Attendance record and registers
  • How to mark attendance on a register
  • How to export reports of attendance
  • How to see tracking information for students
  • How to use completion tracking to monitor student progress
  • How to see a given user's activity within a SCORM package
  • How to restrict access to an activity or resource based on specific criteria
  • Working with groups of students
  • How To create groups and groupings
  • An overview of how to use Groups and Groupings effectively
  • How to allow students to self-enrol on a module and into a given group
  • How to export a list of students who are placed in a group
  • How to generate an activity report for a student
  • How to print off a list of students in a module
  • How to enable group submissions in a Moodle assignment
  • How to use Badges in Moodle
  • How to create a metalink to enrol students from another module
  • Why might you need Groupings in Moodle?

• Wording for student documentation
• End of Year Processes & Rollover
• All Moodle Help videos