

How to create a Vote activity

Moodle Help & Support

This refers to Moodle 3.6 from July 2019 onward

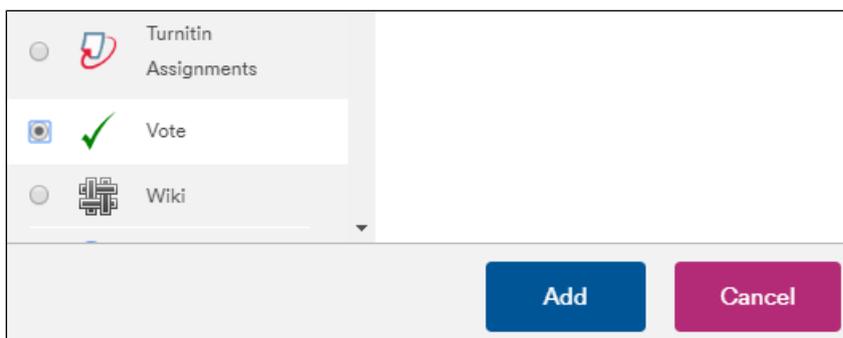
How to create a Vote activity

The Vote activity allows you to create a simple selection of options for which students will vote.

It can be used for student representative elections or for any other voting activity.

To create a Vote activity

1. In your module click on the **Turn editing on** button (top right)
2. At the end of the section in which you would like the Vote to appear, click on the **+ Add an activity or resource** hyperlink and select **Vote**.
3. In the window which comes up, type in the **Vote name** and **Description** (not compulsory)



4. Add the close date.
5. Choose the vote type:

- **Poll** - This is a simple poll: the user chooses a single option to each question, but the results are not visible until the voting has ended.

A screenshot of the Moodle 'Add activity or resource' form for a Vote activity. The form is titled 'General' and has the following fields:

- Vote name:** Class Leader
- Description:** Vote for who you'd like to represent the class.
- Close date:** 2 January 2019 12:20
- Vote type:** Poll (selected), Vote, Alternative vote
- Vote active:** No

- **Vote** - This is a simple poll: the user chooses a single option to each question, but the results are not visible until the voting has ended.
- **Alternative vote** - In this system each user ranks at least one option in each question. If no option has more than 50% of the vote, then the option with the lowest number of votes will be discarded and the next options of the people who voted for it will be used instead. This will continue until one result has over 50% of the votes.

Choose the **Save and return to module** button or **Save and display** button.

The Vote will be visible in the module. Now you set up the different choices.

To set up the options

Enter the vote by clicking on the title of the Vote.

On the next screen, choose **Add a new question**.

Add the main question. You can add a weighting to control the order of the questions if your Vote activity contains more than 1 question. The lowest number appears at the top of the list if you are using weighting. If you do not want to control the order leave it at 1 for all questions). Click on the **Save changes** button.

Next, choose **Add a new option**. Type in your first Option (Use Weighting for each option if you want to control the order. The option with the lowest number appears at the top of the list if you are using weighting. If you do not want to control the order leave it at 1 for all options.)

Class Leader

Vote for who you'd like to represent the class.

▼ **Question form**

Question ! ? ant the class as leader?

Weighting ? 1

Save changes Cancel

There are required fields in this form marked ! .

Class Leader

Vote for who you'd like to represent the class.

▼ **Option form**

Option ! ? Charles Smith

Weighting ? 1

Save changes Cancel

There are required fields in this form marked ! .

Click on the **Save changes** button. Do the same for the next Options until you have entered them all.

Choose **Make the vote active**

Class Leader

Vote for who you'd like to represent the class.

▼ Who would you like to represent the class as leader?

- Charles Smith
- James Hallam
- Sarah Ford

Save changes

Cancel

[Add a new question](#)

[Make the vote active](#)

- How to create a Choice activity (poll)
- How to Add an Allocation Form
- How to use the Signup Sheet Tool