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<h2>Induction</h2>			
<p>Welcome to the University of Nottingham's Induction Workspace. This site is designed to provide support for managers planning and carrying out local induction, as well as being a source of important information for new members of staff.</p>			

There is some key information on the [Legislation and Policy](#) pages which all staff are advised to read and view. The information relates to:

University of Nottingham Ethical Framework

The University of Nottingham's ethical framework comprises a comprehensive set of principles, structures, policies and procedures which together offer assurance that the University will behave in an ethical manner across all of its activities.

The Records Management Framework

The University takes Records Management and Information Compliance very seriously. All staff should familiarise themselves with the Records Management Framework and include this as a key part of their induction process.

Code of Practice for Users of the University computing facilities

The Code of Practice sets out the conditions of use for computing services or facilities, which are available on systems run by IT Services or sited in Schools/Departments, but connected to the University network. It applies to anyone using these services or facilities. The code should be used to guide decision making about the appropriateness of a particular use of the University's computing facilities

Legal Compliance Videos

All new members of staff are required to view the legal podcasts. You will be taken to the University's Legal Services web page and asked to enter your name and email address before watching the selected podcast. This is to ensure that the University has a record that you have watched the podcasts. This is an important part of your University Induction because you need to be compliant with all of this legislation in carrying out your role and duties.

Equality & Diversity

The University of Nottingham is committed to promoting equality of opportunity for all members of staff and students. The University's aim is to attract, retain and motivate high quality staff and to provide equality of opportunity to maximise benefits to the University from the diversity of its workforce and student population. To create a diverse and inclusive environment the University believes in engaging with all staff, and to this end we are committed to raising awareness of equality and diversity issues, goals and opportunities.

Financial Regulations

All University staff have a duty to operate within the University's [financial regulations](#)