How to release grades to students on a specified date

This information is relevant to Moodle 3.11 from August 2022

How to release grades to students on a particular date

By default, our Moodle is set to hide the grades from the students until they are manually released in the marking workflow.

**Marking workflow** is an excellent way to manage release of grades for individuals, groups and whole cohorts. It is extremely flexible.

- **Using Marking Workflow and Marking Allocation in Moodle Assignment**

If you don't want to have to go in and release grades at a particular time, you can also release grades all together on a particular date. It saves you needing to remember to do this manually (though you can manually change the date if you need to).

**NOTE:** It is best to have marking workflow set to OFF if you want to do this. If you still need Marking Workflow as well, ensure that grades are RELEASED before the date chosen, so that they can be revealed.

Automatically hide grades and feedback until a set date

1. Go to your module and open the Navigation (Hamburger menu)
2. Select Grades

   ![Navigation menu with Grades option highlighted](image)

3. Once in the Grader Report, turn editing on using the button as shown:

   ![Turn editing on button](image)

4. In the column for the relevant assessment, in the top **Controls** row, click the **Edit** (cogwheel) icon

   ![Controls row with Edit icon](image)

5. Click **Show more**;

   ![Show more... button](image)

6. For the **Hidden until** setting, click its **Enable** checkbox; it becomes editable.

   ![Hidden until section with Enable checkbox](image)

7. Set the date and time to reveal the marks and feedback on that date.
8. Click Save changes.

Similar tutorials

The following other resources are also relevant to this topic:

- Grades
- Grades 5 - How to Add Categories & Organise the Gradebook
- Grades 1 - Introduction & Overview
- Grades 2 - Manually editing grades
- Grades 4 - Exporting and Importing Grades into the Grade book
- How to restrict access to an activity or resource based on specific criteria
- Grades 3 - Adding a grade item (or column in the gradebook)
- How to release grades to students on a specified date
- How to set up weighted grades in grade book