How to add a custom block (e.g., Favourites or Bookmarks) to your 'Dashboard' or module page

Moodle Help & Support

This refers to Moodle 3.4 from September 2018 onward

How to add a custom HTML block to your Dashboard or module page

You can use a HTML block on your Dashboard to hold anything from links to widgets.

One of the commonest uses for this might be to create a Quick Links block on your Dashboard for links to frequently-visited modules, activities, school categories or to external websites.

How to create a Favourites/Bookmarks block on your Dashboard or (if you’re an editing teacher) a custom links block in your module

- Browse to the Moodle category or frequently used website you want to link to
- Select the URL in the browser address bar and copy that URL
- Open another Moodle window or tab
- Go to Dashboard OR go to your module page
- Click “Customise this page” on top right OR on a module click Turn Editing On icon (pink pen towards top right)
- Drop down the Navigation (Hamburger) menu and scroll down to Add a block
- Select the drop down menu and choose the block: HTML

- Wait for the screen to refresh and then scroll down to the bottom of the right-hand column again, where you will see (new HTML block)
- Click on the Actions icon (the cogwheel) for that block and select the Configure (new HTML block) block option
Give it a Block title (e.g., Favourites, My Links or Key Links)
- In the Content box create the text you want to turn into a text link, e.g. School of Economics or Workspace

Key links

My category
BBC News

Configuring a (new HTML block) block

- Select the text
- Click the link icon (a chain link) (see illustration above)
- Paste the URL that you copied at the beginning (or type in a URL)
- If you want the link to open the website in another window tick the Open in new window box
- Click Create link

- Create and select text and add links for other websites or categories you would like to link to in your Key Links block
- Finally click Save changes

Video

Similar tutorials

The following other resources are also relevant to this topic:
- Moodle blocks
- How to move blocks around the page
- Block settings explained